



Town of Halton Hills  
 1 Halton Hills Drive  
 Halton Hills ON L7G 5G2  
 www.haltonhills.ca

## PROPERTY OWNER'S CONSENT TO DISPLAY A PORTABLE SIGN ON PRIVATE PROPERTY

Municipal Address: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_  
Please print

Property Owner's Mailing Address: \_\_\_\_\_

Property Owner Contact: \_\_\_\_\_

Work: \_\_\_\_\_ ext: \_\_\_\_\_

Cell: \_\_\_\_\_ Home: \_\_\_\_\_

I, \_\_\_\_\_, Property Owner of \_\_\_\_\_, Halton Hills understand that the Town may issue permits to the tenants of the designated Units listed below, subject only to written notice from the Owner to the contrary. I have indicated which tenants, listed below by business name and business owner's name, have my permission to erect a portable sign on my property, as permitted under Town of Halton Hills Sign By-law 2003-0065, as amended (see applicable excerpts printed on next page):

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Names of Business & Business Owner (please print)	Unit No.
1.	
2.	
3.	
4.	
5.	
6.	

If additional space required, please attach additional paper

**I acknowledge that any portable sign must be displayed within my property boundaries in compliance with setback requirements as set out in Town of Halton Hills Sign By-law 2003-0065, as amended.** I understand that portable sign permits are issued on a first-come, first-served basis.

By signing this application, I indemnify the Town of Halton Hills from and against all manner of claims for damages, loss or otherwise arising from the erection, maintenance, removal, location or collapse of such sign structures or part thereof.

**This Property Owner's Consent Form is valid for one (1) year from date of signing.**

\_\_\_\_\_  
 Date of Signature

\_\_\_\_\_  
 Signature of Property Owner

Kindly return completed form to the Clerks Division



# PROPERTY OWNER'S CONSENT TO DISPLAY A PORTABLE SIGN ON PRIVATE PROPERTY

### 3. DEFINITIONS

- 3.46 **Owner** means the registered Owner of the lands or premises, or the Person in lawful control of a premises, Building, occupancy, Sign, or other structure, or the authorized agent of the registered Owner or of the Person in lawful control.
- 3.48 **Person** means a Person, individual, partnership, limited partnership, corporation, firm, company, association, Owner, or organization of any kind. The singular number shall include the plural and vice-versa.
- 3.60 **Sign Owner** means the Owner or lessee of a Sign, or his agent. Where there is no Owner, lessee or agent for a Sign or such Person cannot be determined with certainty, the Sign Owner shall be deemed to be the Person or business having the use or major benefit of the Sign, or if such Person or business is unknown, the Sign Owner shall be deemed to be the registered Owner of the land upon which the Sign is situated.

### 4. GENERAL REGULATIONS (Apply to all Signs in all Zones)

- 4.1 Except as otherwise provided for in this By-law, no Person or Sign Owner shall erect:
- 4.1.1 any Sign or part of any Sign on or within any Road Allowance, public park, or municipally-owned lands within the Town.
- 4.1.2 any Sign without a Permit where required.
- 4.1.3 any Sign Structure in a state of disrepair or in an unsafe, damaged or hazardous condition.
- 4.1.4 any Portable Sign structure anchored by any other hazardous or unsightly objects.
- 4.1.5 any Sign on any Utility Pole or post displaying a Traffic Control Sign or traffic Signaling device.
- 4.1.6 any Sign other than a Poster Sign on any Town Owned and Managed Street Light Pole.
- 4.1.7 any Sign which in any way obstructs or impedes pedestrian or vehicular views, the sight line, or the visibility of any motorist at a driveway entrance or street Intersection.
- 4.1.8 any Sign which obstructs pedestrian or vehicular traffic on a sidewalk or Street.
- 4.1.9 any Sign so Illuminated that it interferes with the effectiveness of, or obscures a Traffic Control Sign, device, or signal.
- 4.1.10 any Sign on a street median or island.
- 4.1.11 any Sign which obstructs or interferes with any maintenance operations provided by the Town.
- 4.1.12 any Sign upon the supporting structure or Sign face of a lawfully erected Sign.
- 4.1.13 any Sign in a location that obstructs the visibility of a lawfully erected Sign.
- 4.1.14 any Sign attached to or supported by a tree, shrub, bush, or other vegetation.
- 4.1.15 any Sign which obstructs any fire escape, fire exit, fire hydrant, or stand pipe.
- 4.1.16 any Sign which obscures or detracts from prominent architectural elements on any Building or part thereof which has been designated as a Designated Property, or which is located within a Heritage Conservation District, pursuant to the provisions of the Ontario Heritage Act, R.S.O. 1990, c. O.18.
- 4.1.17 any Portable Sign in any designated or required parking space (as required by the provisions of any Zoning or Restricted Area By-law in force in the Town), drive aisle, or designated fire route.
- 4.1.18 any Sign in, on, or attached to any vehicle or trailer parked or serve primarily as a Sign excluding decorative or identifying vehicle graphics and lettering, or vehicle sale Signs which do not violate the provisions of Section 73 of the Highway Traffic Act, R.S.O. 1990, c.H.8.

- 4.1.19 and maintain any Portable Sign in any one location for a continuous period of time exceeding sixty (60) days.
- 4.1.20 any Portable Sign located on any property or vacant Lot not under his or her control without the prior written authorization from the Owner of the property or vacant Lot.
- 4.1.21 any Portable Sign exceeding 1.5 m<sup>2</sup> (16.5 square feet) in size and exceeding 1.2 m (4 feet) in height from the Grade on the Road Allowance.
- 4.1.22 any Sign exceeding 9.2 m (30 feet) in height above the adjacent finished Grade.
- 4.1.23 any Sign in contravention of any of the provisions of this By-law.
- 4.1.24 any Sign which is prohibited in this By-law.
- 4.1.25 any Sign not defined in this By-law.

### 5.7 APPLICATION FOR PORTABLE SIGNS

- 5.7.1 Application for a Portable Sign shall be subject to the following:
- 5.7.1.1 An applicant shall complete a Sign Permit Application form as prescribed by the Chief Building Official.
- 5.7.1.3 A Permit issued under this section is valid for a period of:
- 5.7.1.3.1 sixty (60) consecutive days for Portable Signs located on private property.
- 5.7.1.4 An applicant may obtain up to four (4) sixty (60) day permits from a start date in any one calendar year per separate business establishment per property Lot to display a Portable Sign for a total of no more than two hundred and forty (240) days.
- 5.7.1.5 An applicant may obtain a subsequent Permit not more than thirty (30) days in advance of the start date to display another Sign on the same Lot, however such Permit will be postdated by a minimum of thirty (30) days from the date of expiry of any previous Sign Permit issued for the same Lot.
- 5.7.1.6 Portable Sign permits are non-transferable and non-refundable.
- 5.7.1.7 Consent in writing from the Owner of lands on which a Portable Sign is to be located shall be provided to the Town on the prescribed form indicating that the Owner consents both to the issuance of a Permit for a Portable Sign for the subject unit, and to the location of any Portable Sign upon the Owner's lands.
- 5.7.1.8 An applicant for a Sign Permit for a Portable Sign shall pay to the Town prior to the issuance of the Permit, a fee in accordance with Schedule "A" attached to this By-law.

### 7.3 SETBACK REQUIREMENTS for Portable Signs in residential and institutional zones

Portable Signs located on private property in a residential, institutional, or open space Zone are subject to the following setback requirements and shall be located no closer:

- 7.3.1 than 1.0 m (3 feet, 3 inches) to the nearest Street Line; and
- 7.3.2 than 1.0 m (3 feet, 3 inches) to any internal side Lot line or rear Lot line.

### 8. SETBACK REQUIREMENTS for Portable Signs in commercial and industrial zones

- 8.1.12.7 the Sign shall be located at least 3.0m (9 feet 10 inches) from any driveway entrance and at least 10 m (32 feet 9 inches) from any Intersection;
- 8.1.12.8 the Sign shall be located at least 7.62 m (25 feet) from any other Portable Sign so as not to obstruct the visibility of any Sign;
- 8.1.12.9 the Portable Sign shall be set back at least 1.5m (5 feet) from any Street Line except where otherwise stated in this By-law.